



## *Announcing Tribal Court Training Programs*

offered by the University of New Mexico School of Law's  
Southwest Indian Law Clinic  
in collaboration with the American Indian Law Center, Inc.  
*Funded by the BIA Office of Justice Services*

**Who should attend?** Experienced and newly  
appointed court administrators and court clerks.

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***DUE TO POPULAR DEMAND, we are offering a repeat presentation of:***

### **Administrators and Clerks Session ~ September 12-14, 2011**

This training will cover the basics of court administration. Topics include: record development and case management; docket scheduling; financial management; related policy and procedure manuals; and ethics. New administrators and clerks who complete this course will understand their role and responsibilities in the case process. Experienced administrators and clerks will enhance their skills.

**Registration deadline: August 26, 2011**

Please contact Valerie Begay at (505) 277-5462 or email [begay@law.unm.edu](mailto:begay@law.unm.edu)

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**THERE IS NO COST TO REGISTER.**

**Enrollment is limited; register early.**

PERMISSION TO PHOTOGRAPH: By registering, you give the AILC permission to take your photograph for future publication purposes.

**Attendees are required to attend the full training session to receive BIA Certification for this course.**

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**Training Site:** This session will be held at the Bureau of Indian Affairs (BIA) National Indian Program Training Center (NIPTC), 1011 Indian School Rd. NW, Albuquerque, New Mexico. ID required to enter the building.

**Hotel and Travel: Holiday Inn Express & Suites:** (adjacent to NIPTC) 2300 12<sup>th</sup> Street NW, Albuquerque, NM 87104. Discount Block Code "TCT" for \$81/night. Call (505) 842-5000  
**Albuquerque Int'l Sunport: 8 miles from hotel. [www.cabq.gov/airport/](http://www.cabq.gov/airport/)**



## REGISTRATION FORM

Tribal Court Training Programs  
National Indian Program Training Center  
1011 Indian School Rd. NW, Bldg. 1011  
Albuquerque, New Mexico

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### Administrators/Clerks ~ September 12-14, 2011 *Registration Deadline: August 26, 2011*

#### Registrant Information:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Tribal Court: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail (required): \_\_\_\_\_

In order to better serve your training needs, please tell us more about yourself and describe your tribal court below.

✓ *all that apply and provide number of years experience for each:*

\_\_\_ Administrator \_\_\_ years  
\_\_\_ Court Clerk \_\_\_ years  
\_\_\_ Other \_\_\_\_\_ \_\_\_ years

✓ *which best describes your court:*

\_\_\_ Traditional based on internal custom and tradition of the tribe  
\_\_\_ American/western style adversarial – judge jury, prosecutor, defense or advocate  
\_\_\_ Peacemaker/traditional dispute resolution  
\_\_\_ Hybrid of different styles

Do you have a particular need or interest that you would like to see covered in the training? Briefly describe: \_\_\_\_\_

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Return completed form to the American Indian Law Center  
FAX: (505) 277-1035 or E-mail: [begay@law.unm.edu](mailto:begay@law.unm.edu)