



Announcing Tribal Court Training Programs

offered by the University of New Mexico School of Law's
Southwest Indian Law Clinic
in collaboration with the American Indian Law Center, Inc.
Funded by the BIA Office of Justice Services

Who should attend? Experienced and newly
appointed court administrators and court clerks.

DUE TO POPULAR DEMAND, we are offering a repeat presentation of:

Administrators and Clerks Session ~ September 12-14, 2011

This training will cover the basics of court administration. Topics include: record development and case management; docket scheduling; financial management; related policy and procedure manuals; and ethics. New administrators and clerks who complete this course will understand their role and responsibilities in the case process. Experienced administrators and clerks will enhance their skills.

Registration deadline: August 26, 2011

Please contact Valerie Begay at (505) 277-5462 or email begay@law.unm.edu

THERE IS NO COST TO REGISTER.

Enrollment is limited; register early.

PERMISSION TO PHOTOGRAPH: By registering, you give the AILC permission to take your photograph for future publication purposes.

Attendees are required to attend the full training session to receive BIA Certification for this course.

Training Site: This session will be held at the Bureau of Indian Affairs (BIA) National Indian Program Training Center (NIPTC), 1011 Indian School Rd. NW, Albuquerque, New Mexico.

Hotel and Travel: Holiday Inn Express & Suites: (adjacent to NIPTC) 2300 12th Street NW, Albuquerque, NM 87104
Albuquerque Int'l Sunport: 8 miles from hotel. Website: www.cabq.gov/airport/